

PARENT TEACHER ASSOCIATION OF



The Juhu Parle Education Society's

UTPAL SHANGHVI GLOBAL SCHOOL
— Not just another school —



PRABHAVATI PADAMSHI SONI
INTERNATIONAL JUNIOR COLLEGE



Ref: USGS/PTA/AGM/380/2018

Date: August 7th, 2018

MINUTES OF THE 23rd ANNUAL GENERAL MEETING OF THE PARENT TEACHER ASSOCIATION OF UTPAL SHANGHVI GLOBAL SCHOOL HELD ON SATURDAY, 9th SEPTEMBER, 2017 AT 10.00 AM IN THE SCHOOL PREMISES

The 23rd Annual General Meeting of the Parent Teacher Association of Utpal Shanghvi Global School was called to order by our Principal, Mrs Rakhi Mukherjee, at 10.15 AM, post a warm welcome by the Secretary of the PTA, Mrs. Yvonne Shishupal. This was followed by an invitation from Mrs. Mukherjee to the honorary President, Mr. Rusit Patel to take the AGM forward.

AGENDA 1:

- The agenda of the 23rd AGM was read and confirmed by the honorary Secretary Mrs. Shishupal, as invited by Mr. Rusit Patel

AGENDA 2:

- Mr. Mehta invited Mrs. Rakhi Mukherjee to the dias for the Meeting
- Our revered Principal, Mrs. Rakhi Mukherjee addressed the audience by thanking them for attending the AGM. As a ritual, she explained the role of the PTA in our School and mentioned that the PTA is the strength of the Utpal Shanghvi Global School. She then acknowledged the students, teachers, parents and the institution for record making results at both Cambridge and SSC levels in the last academic year and thanked the parents for encouragement and support that they always give their children to do so well at Board levels. She mentioned about the wonderful participation of our children at interhouse and further on at interschool levels right from the pre-primary level at Cascade. Next, Mrs. Mukherjee spoke extensively about the Sustainable Development Project initiated by the teachers and students of USGS and PPSIJC, about the adoption of the Maharashtra tribal village called Katkari Wadi at Wada, the agenda and quantum of the project as well as various activities to be executed under the Project including organisation of medical camps for the tribal people. She also explained about the T-shirt printing process for the above project which were to be bought by students as well as parents and how this would act as a fund raiser for the SDP. She made a brief mention about the MUN Culture and further on

announced 16th September, 2017 as the Project Day at USGS from 9.30 am till 12.30 pm at the school premises. She explained that this would be an annual exhibit by the students of USGS and PPSIJC students, open for the bonafide students and parents of the JPES family. This exhibit would have different foyers handling different topics right from UK Day, to English Readers, to Budding Scientists to Travel and Tourism and much more. Then Mrs. Mukherjee mentioned that we will be hosting MISA this year and went on to say that the misuse of social media is a huge concern which needs to be handled delicately. She explained as how, even in technology there is an antidote for every drawback if we look for it by giving an example of Blue whale versus Pink whale

- Mr. Patel then thanked Mrs. Mukherjee and addressed the august audience with heartfelt gratitude towards the management, council, parents as well as teachers for trusting, allowing and helping him steer the PTA of USGS to newer heights along with his team. He specially thanked parents who always came forward to help the executive committee during various events
- Mr. Patel then invited the Jt. Secretary, Mrs. Hetal Doshi to step up and read out the minutes of the last AGM as he thanked her for her diligent and meticulous efforts in handling the works of the PTA 2017-18

AGENDA 3:

- The minutes of the 23rd AGM were read by the honorary Jt. Secretary, Mrs. Doshi The same were confirmed and undersigned by the Governing Council

AGENDA 4:

- The President Mr. Patel invited the honorary Secretary, Mrs. Yvonne Shishupal to read out the reports of the events conducted and progress made by 8 functional Committees of the PTA during the year 2016-17
- The observations of the above reports are summarized below:

PROJECTS AND SEMINAR COMMITTEE:

The Projects and Seminar Committee conducted various workshops for the wellbeing of our students. To name a few:

1. Name of the event was 'PUBERTY WORKSHOP'

- Content was: Theme of the workshop was - Dealing with Puberty for pre-teens
- Target Audience was: Class 5 parents. It was conducted by the well-known puberty and sex education expert Ms. Anju Kishinchandani
- Outcome: This workshop addressed the following topics successfully with parents wanting more of it:
 - a. Understand your pre-teens.
 - b. Handling awkward questions about growing up.
 - c. Educating about Growing up and puberty proactively at home.

2. Name of the event was 'CAREER GUIDANCE SEMINAR'

- Theme was to introduce students to all possible career options based on specific subject and selection
 - Target Audience was Class 10 Students. Workshop was conducted by eminent Career Counsellor Ms. Rita Balasubramaniam
 - Workshop comprised of the following features in an interactive session:
 - a. Discussion of career choices and skills related to the careers along with qualifications required
 - b. Guiding the students for making the correct career choice based on their interests and skills by discussing the required entrance exams and criteria.
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PREVENTIVE HEALTH COMMITTEE:

The Preventive Health Committee also conducted various workshops for the wellbeing and good health of our students, parents and teachers.

1. Name of the event was 'YOGA FOR HAPPINESS'

- Content: The yoga sessions covered stress management, exercise for Thyroid, Diabetes, Obesity, anger management, anxiety and depression
- Target audience: The yoga programme was conceived by the PTA of Utpal Shanghvi Global School for the parents, teachers and the staff of USGS
- Outcome of the event: We had 42 enthusiastic parents registering. They were away from their routine work, it really helped them to cultivate strength and flexibility in their body

2. Name of the event was 'DENTAL CHECK-UP CAMP'

- Content: The check-ups were done meticulously using sterilised instruments by Dr. Hetal Doshi, ex-student.
- Target Audience: Pre-primary, Primary and Secondary students
- Outcome of the event: Each child was given an individual Dental report which was to be followed by parents

3. Name of the event was 'EYE CHECK-UP CAMP'

- Content: Meticulous eye check-ups for our students conducted by Dr. Mayank Khandwala, ex-student.
 - Target Audience: Primary and Secondary students
 - Outcome of the event: Each child was given individual Eye report which was to be followed up by the parents
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SAFETY AND SECURITY COMMITTEE:

1. Safety Metal door detector was purchased as safety is our prime concern. Parents enter at different time slots to pick their ward, come for various meetings like POS, PEP, Educational tour meetings, Open house, etc. Various outsourced vendors also come for different jobs like food vendors for Pre-Primary section, printers etc and hence the initiative
 2. Latest Fire system has been installed for which our staff and security personals have been trained
 3. New First Aid boxes were replaced with the old ones with identification labels of each department
 4. For all events extra security guards services are hired by our school vendor (Super Security) for extra vigilance
 5. For mega events we hire a sniffer dog for checking before the event.
 6. Ushers are hired from Bhaidas hall for entry and exit points
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ENTERTAINMENT COMMITTEE :

The Entertainment Committee conducted various events for our students. To name a few:

1. **Name of the event was 'MONSOON HIKE'**
 - Content: It was a visit to the Sajjan Resort Nature Park
 - Target Audience : Entire school parents with their children from pre-primary to secondary
 - Outcome: All the parents were looking forward to spending some quality family time away from the hustle bustle of city life.
 2. **Name of the event was 'CHILDREN'S BAZAAR'**
 - Theme was : The theme for the event was of Around the World Cuisines and festivals
 - Target Audience: Entire school parents with their children from pre-primary to secondary and A levels
 - Outcome: It was a Festive day for the entire school along with the children as they all came together to celebrate being Global. The décor of the entire Ground was done by zoning out areas with various Countries and their speciality. Everyone came together to put up amazing lip smacking delicacies for the food stalls and variety of games for game stalls keeping in mind the theme of the event. All in all the event was a huge hit with everyone wanting for more of the fun and excitement
 3. **Name of the event was 'GRAND SOCIAL NIGHT'**
 - Theme was: Celebration and closing event of the year by the PTA for parents and teachers of USGS. The GSN was organised at the PLAYBOY night club
 - Target Audience was: Entire school parents from pre-primary to secondary
 - Outcome was: The event was a super success giving a closure to the entire year's events that were equally successful
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TRANSPORT COMMITTEE:

1. The Committee held a 'MEETING WITH THE RTO OFFICERS' in June 2016

- Content: Road safety for our students and parking issues during dispersal
- Outcome: Two officers were put on duty specially near our school during dispersals to tackle the above issues

2. Also held a 'MEETING WITH AROON TRAVELS' in June 2016

- Content: Bus Fee hike and services
 - Outcome: Aroon travels agreed to improve the facilities of the bus services for the betterment of our children
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SPORTS COMMITTEE:

1. The Sports Committee hosted 'THE IPL SEASON 2' this year

- Content was: USGS PTA Interhouse Parents Teachers League (IPL) SEASON-2 between 3rd week of November and the 1st week of December included day and night matches
- Target Audience was: The IPL programme conceived by the PTA of Utpal Shanghvi Global School for the parents and teachers of students studying in EY1 to Std 10
- Outcome of the event was: Fathers participated in full force which resulted in increasing the number of teams this year. There was a match held for mothers too this time, which yielded a superb response from the participating mothers who were trained by none other than their counterparts. Parents as well as teachers bonded deeply through this event and had some treasurable memories through the event. We also had an impromptu children's match which saw all the kids present on the ground, participating with complete excitement and parents cheering for them

2. As an annual ritual, the Sports Committee hosted an event on the 'SPORTS DAY'

- Content was: Just as every year, the PTA of USGS organised events for the parents and teachers to participate, win prizes and have some fun on the Annual Sports Day of the school, held on 26th January 2017
 - Target Audience was: pre-primary, primary and secondary
 - Outcome of the event was: The spirits were soaring high and our event was well appreciated by each and every one present there
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CANTEEN COMMITTEE:

1. **The most awaited event by our students was hosted by the Canteen Committee – ‘THE MOTHERS KITCHEN’**
 - Content: This year, the PTA of USGS hosted Mother’s Kitchen for many foyers. We had a fabulous participation from mothers of each foyer, coming forward to cook tasty and nutritious food for children. The food was priced at actuals, at no profit-no loss basis. Brown Bread Mayo Sandwich
 - Target Audience: Vegetable Burgers were prepared for all divisions of Classes 1 and 2, Veg cheese-corn beetroot carrot sandwiches were prepared for Class 3, Brown Bread Mayo Sandwiches for all divisions of Class 4, Chinese Bhel was prepared for students of Class 5
 - Outcome of the Event: Healthy, tasty and nutritious food priced at just Rs. 20/- had children asking for more
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COMMUNICATION COMMITTEE:

A good relationship starts with good communication and as the American psychologist Rollo May said, “Communication leads to community, ie. towards understanding, intimacy and mutual valuing.” The PTA represents the USGS community and the relationship between the students, parents, teacher and the School Management

- Content: Last year we set up a kind of template for our method of communication. To the point circulars followed by WhatsApp messages which were quick handy reference for both parents and teachers. We followed the same method for all events starting from the Monsoon Hike, Mothers Kitchen, Career Guidance Seminar, Growing Up Workshop, IPL, Childrens Bazaar and the Yoga Workshop to continue in our endeavour of conveying the ideas and objectives
 - Outcome: This method was highly appreciated by one and all reinstated our objective to communicate better with our staff and parents
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AGENDA 5:

- In the absence of a Treasurer, the Secretary, Ms. Shishupal announced the audited accounts of the PTA as closed for the year, as ended on 31st March, 2017. The same was approved by all
- Proposed by Ms. Bhavna Haria
- Seconded by Mr. Mihhir Sanghvi
- This was passed unanimously

AGENDA 6:

- As announced by Ms. Shishupal, it was resolved that the auditors M/s PHD Associates Be & Here by appointed as Auditors of the PTA of Utpal Shanghvi Global School till the next Annual General Meeting and their remuneration to be fixed at Rs. 2000/- (In words, Rupees Two Thousand Only) plus taxes
- Proposed by Mrs. Sheetal Shah
- Seconded by Mrs. Shweta Shah
- This was passed unanimously

AGENDA 7:

- With the permission of the Chair, Mr. Patel requested our esteemed CEO Mrs. Abha DharamPal to take the dais and address the audience
- Mrs. DharamPal, with her eternal grace, announced the results of the PTA election 2017-18, by felicitating the elected members with flowers
- Same was repeated for the outgoing Committee to appreciate their efforts
- She explained the new bylaws of the education department which had a mention that a new PTA henceforth lasts for a tenure or one year vis-à-vis 2 years as earlier
- Each Foyer to have 1 Class Parent Representative (CPR) and one Class Teacher Representative (CTR) who inturn would have supporting CPRs and CTRs – one each per class to support them
- Mrs. DharamPal, while expressing her disappointment over parents who elected and re-lected themselves, announced that such entities were disqualified as voters for this election
- She also carried out a process of choosing a member through enclosed chits, under the camera, wherever there was tie in electing the CPRs and announced the names of the elected members
- Mrs. DharamPal requested the outgoing Governing Council to hold office till the next fortnight until the new Executive Committee would be chosen in the upcoming Executive Meeting of the PTA
- She further expressed her gratitude towards the outgoing Committee, the President and the entire Executive Committee including the GC and the Convenors, CPRs and the CTRs
- Mrs. DharamPal thanked parents as well as teachers, for their love and affection always
- She further on announced that the name of the Chowk outside the School would soon be named as JPES Chowk post the beautification of the entire road
- The School auditorium to be renovated starting mid-march, 2018 as per Mrs. DharamPal
- Finally she gave a wonderful news to the audience mentioning that the School will soon acquire its own, private air-conditioned buses for the children to make the commute rather pleasant and hassle free for one and all. She explained as to how the management is working towards reducing the costs by tight negotiations with the vendors and its investment plans which would help in keeping the fee increments to the least possible numbers
- Mrs. DharamPal thanked the audience and requested Mr. Patel to kindly proceed with the further agenda.

AGENDA 8:

- Mr. Patel thanked Mrs. DharamPal and gave his final address as the President of the USGS PTA 2015-2017
- He expressed his gratitude towards one and all and as always, requested the parents to understand and accept that the PTA was never and should never be a counter for complaints or academic related issues
- He expressed his thrill in serving the PTA for 2 years by trying to give his best and having fun along with too

AGENDA 9:

- Finally Mrs. Yvonne Shishupal concluded the AGM with her extended vote of thanks to the wonderful and dedicated team of Teachers, positive and helpful Parents and last but not the least, our motivated Students who stand as the reason for the existence of this institution as well as the PTA

FOR THE PTA UTPAL SHANGHVI GLOBAL SCHOOL

Sd/-

Mrs. Yvonne Shishupal

(Hon. Secretary)

Sd/-

Mrs. Hetal Doshi

(Hon. Jt. Secretary)